

# Taylor C. Williams

Cheonan, South Korea | taylorcolbywilliams@gmail.com

## Summary

Experienced ESL instructor and instructional material developer with seven years of teaching in South Korea. Specializes in curriculum adaptation, assessment design, and instructional material creation for Korean learners. Skilled in designing worksheets, test prep resources, graded reading materials, and structured learning plans aligned with TOEFL, TOEIC, and CEFR standards. Passionate about developing engaging, high-quality educational content that enhances student comprehension and performance.

## Key Skills

- Curriculum & Lesson Design (Worksheets, Test Prep, Guided Reading)
- Assessment & Test Development (Quizzes, Speaking Rubrics, Placement Tests)
- Instructional Material Adaptation (K-12 ESL, Standardized Test Alignment)

## Professional Experience

### English Instructor & Instructional Materials Developer

Flying Up English Academy – Cheonan | Feb 2022 - April 2023, Feb 2024 – Present

- Develop lesson plans, worksheets, and quizzes tailored for elementary ESL students.
- Create reading comprehension exercises aligned with CEFR proficiency levels.
- Conduct student placement tests and speaking assessments for accurate level placement.

### English Instructor & Writing Curriculum Contributor

DYB Choisun Academy – Cheonan | Mar 2021 – Mar 2022

- Created progressive lesson plans to develop analytical writing and argumentation skills.
- Taught intensive essay-writing courses for 100+ students, improving their academic writing and logical reasoning skills.
- Designed structured writing guides, rubrics, and essay frameworks to support student progression.
- Provided detailed written feedback on 500+ essays, focusing on organization, clarity, and argument development.

## **English Instructor & Resource Developer**

EiE Excellence in English – Cheonan | Sep 2020 – Feb 2021

- Designed thematic lesson plans, holiday-themed activities, and interactive materials.
- Created engaging board games and visual learning tools to support lesson retention.

## **Assessment Evaluator & EFL Instructor**

Sogang Language Program – Cheonan | Jun 2018 – Aug 2020

- Wrote detailed academic progress reports for 385+ students over two years.
- Developed student assessments, comprehension quizzes, and progress reports.
- Conducted performance evaluations, identifying learning gaps and tracking improvement.

## **Freelance & Additional Experience**

**Educational Content Writer & Tutor** | Self-Employed | Jan 2024 – Present

- Writing educational eBooks, lesson plans, and test prep materials for ESL learners.
- Providing one-on-one tutoring for middle school students using structured curriculum resources.

## **Education**

**M.S. in Curriculum & Instruction** – Western Governors University

**B.A. in Experimental Psychology** – University of South Carolina

## **Certifications**

TEFL Certificate – CIEE, 2017 (No Expiration)

Human Subjects Research SBE Comprehensive, CITI Program (Feb 2025 - Feb 2028),

Credential ID 67810971

## **Languages**

- English: Native
- Korean: Intermediate (Conversational & Professional Contexts)
- French: Intermediate